

Banner General Shared Data Training

Banner is composed of a suite of administrative systems, each designed to support certain aspects of institutional management. Banner contains both Internet-native and Self Service (web-based) components and methods of access. Each system can be used independently or they can be combined with other Banner systems to form the administrative solutions of a Unified Digital Campus.

Shared data maximizes the integration between the systems. Because the data is shared, once information about a person is entered in one system, it can also be used by the other systems.

Examples of shared data

- Information about a student is entered into Banner when the prospect applies to an institution. The personal information does not need to be reentered when the student applies for Financial Aid. If work study is part of the student's aid package, the personal information can also be used by the Human Resources system. The Accounts Receivable system also shares data with Student and Financial Aid for payment of tuition. When a student graduates, all the information about the student including the student's major, work study jobs, interests, athletic participation is shared with the Advancement system.
- Information about an employee is entered into Banner through the Human Resources system. If the employee contributes to scholarship fund campaign, that information is shared between the Human Resources, Finance, and Advancement systems.

General System

The General system is the core system that provides an integrated foundation for rules, functions, processes and reports in Banner. It is an integral part of Banner. When an institution purchases any Banner system, the General system is included as well.

Banner General System Highlights

- Event Management
- Population Selection
- Letter Generation
- Job Submission
- Personal Settings
- Administrative Functions

Interfaces

All Systems Interface with General through the following:

- Person Records
- Population selection & Letter Generation
- Quick Flow
- Personal Menus